

Photography & Videography Policy

Holy Trinity Presbyterian Church

Holy Trinity Presbyterian Church believes that weddings are services of worship in which we seek to honor God. We also recognize the value of wedding photographs and videos as a lasting remembrance of this uniquely special occasion. It is with each of these concerns in view, that we offer the following guidelines. We encourage you to hire a professional photographer/videographer, and ask that you consult with our wedding coordinator before doing so: you may find that our experience in dealing with a number of photographers and videographers could be helpful to you.

In order to **preserve the dignity and reverence of the wedding service**, the following guidelines have been established for photographers and videographers:

- Flash photography may be used *before* the service begins and *after* the service has ended. For clarification: the service officially begins when the bride and groom are in position before the minister, and it ends when the couple exits. There is to be no flash photography during the ceremony, and no direct video light is to be used at any time.
- Photographers and videographers are always to be **as discreet as possible**, and should keep **any movements during the ceremony to a minimum**.
- Before the ceremony, the photographer or videographer may take photos or videos in the Sanctuary, Narthex, Bride's Room, Groom's Room, hallways, or outside. Any photography done in the Sanctuary prior to the wedding must be completed one hour before the ceremony and all equipment removed.
- If the photographer or videographer chooses to take pre-photos in the Sanctuary, please be prepared to work around the musicians (who will be rehearsing) and the Sound Technician (who will be setting up and testing equipment).
- If the photographer or videographer would like to take photos outside, please make prior arrangements with the HTPC Wedding Coordinator (or Custodian) so that you do not get locked outside the church building, as some doors remain locked for security purposes.

Photographer's Information

Name: _____ Phone: _____

Address: (Street) _____

(City, State, Zip) _____

Bride's Name: _____ Wedding Date: _____

Videographer's Information

Name: _____ Phone: _____

Address: (Street) _____

(City, State, Zip) _____

Bride's Name: _____ Wedding Date: _____

I have read the Photographer/Videographer Policy Agreement and agree to abide by these guidelines.

Signature of Photographer: _____ Date: _____

Signature of Videographer: _____ Date: _____

Signature of Bride: _____ Date: _____

*Please fill out and mail or email this form to the HTPC Wedding Coordinator:
350 S. Hyde Park Avenue, Tampa, Florida, 33606
office@holytrinitypca.org